

CIRCULAR LETTER NO. 572

November 2, 2004

TO: Printing and Publishing Officials of the Federal Government

SUBJECT: Rider Orders for Office of Government Ethics *14 General Principles Card*
and *Standard of Conduct Poster*

The purpose of this Circular Letter is offer departments and agencies of the Federal government the opportunity to ride the printing orders for the following Office of Government Ethics (OGE) products:

14 General Principles Card – This red and blue laminated card is 7” x 5” with rounded corners. It contains printing on both sides and lists the 14 principles for ethical conduct of Federal employees. The estimated rider rate is \$.15 per card. Please remember to indicate the number of cards desired and Jacket Number 312-689, OGE Requisition Number 5-00001 on your requisition.

Standard of Conduct Poster – This 16” x 20” red and blue poster contains printing on one side and lists the 14 general principles for ethical conduct of Federal employees. The estimated rider rate is \$.20 per poster. Please remember to indicate the number of posters desired and Jacket Number 312-690 and OGE Requisition Number 5-00003 on your requisition.

Rider requisitions (SF1s) for these products should be submitted to GPO no later than December 3, 2004. Rider rates apply to single destination, local delivery. Mailing charges, if incurred, will be added to your account.

If you have any questions about the information contained in this Circular Letter, please contact your GPO Agency Publishing Specialist or call Agency Publishing Services on 202-512-0230 or 202-512-0238.

Sincerely,

JIM BRADLEY
Managing Director, Customer Services